



Vendor Packet

Hello and thank you for your interest in The Furbish Marketplace. This packet will go over everything you need to know about Marketplace.

TABLE OF CONTENTS

Page 1.....	Table of contents & Mission
Page 2.....	Hours, Rates and Spaces
Page 3.....	General Rules to Follow
Page 4-6.....	Social Media Rules
Page 7.....	Weekly Themes
Page 8-9.....	Contract
Page 10.....	What's next?

MARKETPLACE MISSION

Ever since we opened Furbish two years ago we had the idea of running an outdoor market. The Mission of the Furbish Marketplace is to bring Salem a fun Saturday Market experience. We will have monthly themes, fire pits, beer, unique vendors, great food carts, kids activities, creative classes, live paintings, date nights, live music and fun events.

At Furbish, we want you to discover treasures through a great experience. Great experiences will turn a basic customer into a raving advocate. We focus on two very important brand directions every day. Discovery & Experience. Since you will be an extension of Furbish as a vendor at the Marketplace, we would love for you to keep in mind these two brand rules. Let people discover something new and when they show up, give them an overwhelming customer experience.

HOURS RATES & SPACES

DATES

Furbish Marketplace is going to do a “test run” from May 22nd - October 3rd. Once we run the market for a season, we will reassess and make adjustments. We will launch the market again during winter.

HOURS

Saturday 12pm-9pm

Sunday 12pm-5pm

RATES & SPACES

\$15/day - Small display only on table top e.i., size of a large crate.

\$25/day - 1 complete table, display on top & below, inside OR outside awning.

\$50/day - Complete use of 10x10 awning or 10x10 outdoor space.

GENERAL RULES TO FOLLOW

1. Arrival time to set up will be 8am. Please don't begin to tear down before the market ends.
2. Parking of vehicles & trailers after set up is located at 1330 McGilchrist St. SE. We can shuttle you back and forth. Remember, parking for customers is limited.
3. Creative displays are a MUST. We can help you set up your space.
4. Please bring your own P.O.S (point of sale), cash, bags, tools, etc..
5. Just ask if you need any Market assistance.
6. No Music. We have this taken care of.
7. No selling food without permission or approval in advance
8. No firearms, knives, explosions (need more)

WEEKLY THEMES

ISLAND MONTH

MAY 22nd- Vintage Market Day /

MAY 29th- Flea Market /

DIY MONTH

JUNE 5th- Flea market flip / Auction

JUNE 12th- Custom furniture & Salvage / Auction

JUNE 19th- Paint / Auction

JUNE 26th- Swap Meet Plants / Auction

CARNIVAL & CASINO MONTH

JULY 3rd- Carnival / Games & Date night seating

JULY 10th- Carnival / games & Date night seating

JULY 17th- Carnival / CORNHOLE TOURNEY & Date night seating

JULY 24th- Casino / Date night LARGE candy poker tourney w/ large check winner

JULY 31st- Casino / Date night DART POKER, 1\$ per dart

COMMUNITY MONTH

AUGUST 7th- PET DAY / bring your pet and donate (humane society)

AUGUST 14th- Artist Spotlight / live paintings & art vendors

AUGUST 21st- Pay it forward day /

AUGUST 28th- For the kids! / kid games & crafts, cake walk, donate school supplies

AUGUST 29th- one Can food donation gets you a free food item from a vendor

WILD WILD WEST (rustic farmhouse decor)

SEPTEMBER 4th- rustic DECOR / bluegrass performers

SEPTEMBER 11th- rustic DECOR / rodeo tricks

SEPTEMBER 18th- rustic DECOR / country western BBQ (UNCLE TROY's BBQ)

SEPTEMBER 25th- rustic DECOR / chili cook off contest

DECADES / FINALE

OCTOBER 2nd- 50's / milkshakes & burgers

OCTOBER 9th- 60's / make your own tie dye shirt (BYO SHIRT!)

OCTOBER 16th- 70's / disco dance competition (grand prize winner gets _____)

OCTOBER 23rd- SEND OFF (say goodbye to market, Polaroid wall)

OCTOBER 30th- SEND OFF (Time capsule for next year)

MARKETPLACE VENDOR CONTRACT

This is an agreement between Furbish, A Salvage Place (hereafter referred to as "Host") and _____(hereafter referred to as "Vendor")

The Host will be hosting The Furbish Marketplace to take place at 1185 12th St SE on Saturday and Sunday from 5/22/21 - 10/3/21, starting at 12pm, and has the legal ability to issue a license for concessions for vending during the above mentioned event.

Vendor desires to vend _____ at and during the above mentioned event, and

has issued the Host a sum of \$_____ for a license to vend at the Event,

The Host and Vendor parties both agree to the following terms:

1. Vendor will be given access to the place that is agreed upon by both parties no less than 4 hours before the Event starts to set up the Vendors station. (8am)
2. The Vendor will not vendand items or services that are not disclosed here at the Event without prior written consent from the Host.

Items that will be sold:

3. Vendor station shall be no bigger than _____ x _____ feet; and shall be clean and orderly; and shall follow all applicable laws and regulations of the Country and State of said event.
4. Vendor's staff may exhibit that goods are for sale only while the staff is within the area of the vendor's specified location.
5. There is to be no loud distracting music, noise, and or sound amplification devices used by Vendor's staff at the above mentioned Event.

6. Vendor will have access to the location for up to 2 hours following the Event has concluded at 10:00pm to dismantle and remove all items brought to the Event by Vendor. Vendor shall leave the location free from trash and in similar condition that it was in before the Vendor was there.
7. Vendor's staff will be properly dressed and their appearance will be clean and neat and they shall conduct themselves in an orderly manner.
8. Vendor agrees to hold the Host harmless from any damages or claims that may develop in connection with participating in the above mentioned event.

In the agreement to the above terms a representative of the Event and Vendor sign below:

This contract shall be governed by the laws of the State of Oregon in Marion County and any applicable Federal Law.

Signature of Event Representative

Signature of Vendor

WHAT'S NEXT?

1. Turn in completed packet with a signed contract to the Furbish front counter Thursday-Sunday. OR drop it in our mailbox.
2. Go to this website and fill out the digital form so I can have your email and other contact info. **furbishsalvage.com/market**
3. Wait until we contact your email with our June Schedules.
4. Contact brock@furbishsalvage.com with any questions.

